

NAWCC NATIONAL CONVENTION

General Specifications and Requirements

The NAWCC National Convention is the annual meeting of members of the Association during which clocks, watches, and related tools, parts and books are offered by and to NAWCC members in order to enhance and expand their collections as well as their knowledge of horology. The National Convention is normally held in the month of June (preferred) or July spanning 3-4 days.

Officers, Directors and various National Committees meet and conduct the business of the Association. Programs and workshops, open to both members and the general public, are conducted to expand the knowledge and skills of all who wish to attend.

A first class Exhibit of rare clocks and watches may be viewed by both NAWCC members and the public in general. Finally, an Awards Banquet is held to present Certificates, Fellow and Star Fellow awards to deserving members and to celebrate the conclusion of the National Convention.

To properly conduct a National Convention, a large Convention Facility and adjacent or nearby Hotel(s) with a minimum of 400 rooms is required. Other important features include:

- Hotel(s) within walking distance of the convention center at reasonable room rates;
- Easy unloading of clocks from cars to mart tables;
- Reasonable access to the area by flight and driving;
- Parking for both overnight and longer term i.e., 3+ days;
- Safe/secure facility.

Planning for a National Convention requires that the following critical elements be satisfied:

- Expected Attendance: 1,700 – 3,000 ppl
- Size of Convention Facility (i.e., Mart Room)
(prefer one large room) 75,000 – 100,000 sq ft
- Number of Mart Tables
(6 or 8 ft long x 2.5 ft wide) 800 – 1,200 tables
- Lecture Room(s) Seating
(two rooms minimum for possible concurrent lectures) 75 – 200 ppl
- Formal Banquet Room Seating
(raised head table, 8 – 10 ppl round tables) 250 – 500 ppl
- Meeting Rooms - normal
(for 20 – 50 ppl) 3 – 5 rooms
- NAWCC Annual Meeting and Auction – large
(theater style seating) 250 – 500 ppl
- Clock & Watch Exhibit Room
(must be secured. Accessible to public.) 2,000 – 4,000 sq ft
- Expected Total Hotel Room Nights (one wk span) 1,500 – 4,000 rm nights