

INFORMATION FOR FILLING OUT THE NAWCC FELLOW AWARD NOMINATION FORM

GENERAL

1. An effort should be made to keep nominations secret from the nominee until the presentation is made.
2. All nominations should be coordinated with your Chapter President, if that applies, and submitted to the National Awards Committee Chair or the Committee Member representing your area or chapter.

PERSONAL

1. Must be a NAWCC member in good standing for at least five years prior to nomination.
2. Demonstrate highest moral and ethical standards. Carry out NAWCC responsibilities with integrity.
3. Active employees of the Association are not eligible.
4. Only activities for which the nominee is acting in a voluntary capacity should be included in the nomination. Activities for which remuneration is received should not be considered in the nomination.

CONTRIBUTIONS

Unless there are extenuating circumstances, qualifying in only one of the major categories is usually not sufficient for the Fellow Award. In general, nominees should demonstrate activities in several categories over a long period of time.

1. Chapter Activities - Participation at various officer level positions. Tangible evidence of leadership abilities that helped to improve the Chapter well-being during the nominee's terms of office.
2. Committee Chairmanship and/or active participation on committees involved in putting on Regionals and/or National Conventions.
3. Participation on a National Committee as an official member.
4. Publication of articles in the Watch & Clock Bulletin and other recognized horological literature, journals or publications. None for remuneration.
5. Lectures, workshops and technical demonstrations given at Chapter, Regional, or National meetings.
6. Good technical skills offered for the benefit of the General membership through workshops, articles or other presentations.

After you have filled out the NAWCC Fellow nomination form please save it and email it to [Robert Pritzker](#) Chair of the NAWCC Awards Committee.

GUIDELINES FOR SUBMITTING AN NAWCC FELLOW NOMINATION ON BEHALF OF ANOTHER MEMBER

The NAWCC maintains an Awards Committee to evaluate nominations for the Fellow Awards throughout the year. This Committee has usually ten or more NAWCC members, including the Chair. Information and forms are available on the NAWCC website and may also be requested through [the Awards Committee Chair](#) or through [NAWCC Member Services](#) listed on our Contact Us page.

Fellow Award

The Fellow Award is considered for those members who contribute significantly to the goals and interests of the NAWCC.

Contributions

In the information included with the nomination form there is a request for general information, personal information, and six areas of contributions. The contribution section is the heart of the nomination and is briefly reiterated here as follows:

1. Chapter Activities: Serving on a Chapter Board of Directors or on various officer level positions / offices or Chapter committee positions should be included.
2. Committee Chair and/or active participation on committees involved with putting on Regionals and/or National Conventions.
3. Participation on a National Committee as an official member.
4. Publication of articles in the *NAWCC Watch & Clock Bulletin* and other recognized horological literature, journals, newsletters, or other publications without remuneration.
5. Lectures, workshops, and technical demonstrations given at Chapter, Regional, or National meetings.
6. Good technical skills offered for the benefit of the general membership through workshops, articles, or other presentations.

Note: Some NAWCC members might not be Chapter members, but they do make significant contributions with articles, presentations, and other participation to support the NAWCC. Contact the [Awards Committee Chair](#) or a Committee member in preparing your nomination for this type of candidate. Contacting

[NAWCC Member Services](#) on our Contact Us page is also a useful method of identifying needed information for the member's accomplishments with dates.

Additional resources include searching past issues of the NAWCC *Watch & Clock Bulletin* for articles written by the nominated member and searching past issues the NAWCC Mart & Highlights under Chapter Highlights for the chapter that the nominated member belongs for information on chapter offices they have held with dates and programs that they have given with dates.

Review of the Nomination Form

The nomination form provides a guideline and an avenue by which a nominee's contributions can be listed. In some cases, if the background is extensive, it may be easier to retype the form and categories and then list the activities in a more expansive layout.

The basic information requested for the nominee is fairly straightforward. Be sure to include an accurate address and phone number.

- A. Offices held and years of that service should be carefully organized and include specific title and years in each position for all the various levels. Follow a logical sequence and time chronology of each position. Elaborate on any special circumstances, such as growth in the Chapter, better programs, etc. If one of the categories does not apply to your candidate, just place N/A in that line.
- B. Participation on committees, chairmanships, and other leadership roles should be carefully organized to show position and the years of that service for each level. Elaborate on any special contributions of your candidate in serving on the committee, chairmanship, or leadership role.
- C. Publications, newsletter articles, newspaper articles, and other writing that promote horology and the NAWCC. These can be listed by title, date, and if practical, sample copies can be included. For extensive articles, references for the article title, date, and the document in which it was published should be listed for those who wish to review the articles. Articles in the NAWCC *Watch & Clock Bulletin* are always referenced by the title, date, year, and issue number.

- D. Lectures, workshops, seminars, or assistance to NAWCC members or others that promote interest in horology and the goals of the NAWCC. These should be listed by topic, where conducted, and who was served. If presented at a Chapter meeting, Regional, or National Convention, clearly identify the venue by the format used in the *Watch & Clock Bulletin* along with the date of the presentation and the title of the topic. For example: Presented a seminar on “Determining the Strength of a Clock Mainspring” at the Chapter 75 meeting on June 23, 2008. If the candidate has good technical skills and expertise that are used to help other members, this should be included in this section.
- E. Awards or recognition received. All awards should include the name of the Award, the organization or group that provided the recognition, and the date it was presented.
- F. The information requested for the person making the nomination is fairly straightforward. Include up-to-date information so you can be contacted if necessary. An email address should be included, if appropriate, to help expedite contacting you.
- G. References should be included (at least two are required). Letters from the references with a recommendation should be provided. Additional letters of support from others are recommended to show general concurrence and support for the nominee.

Special Note: It is important to be clear and legible in your presentation. The Awards Committee Chair and other Awards Committee members review the nominations for any corrections or other information that should be included. Once a nomination is determined to be complete and clear, the Chair makes copies for all Committee members for their evaluation. These copies are forwarded to each Committee member. Scoring by each Committee member is returned to the Chair for a final average score. This score determines either to award or not award and a recommendation for action is taken.

The nomination should be a clear and concise presentation of your candidate’s qualifications. Keep in mind that you know your candidate very well and you are

trying to represent very carefully his or her qualities and contributions for others to hopefully agree with you. **Revised 2/19/2021**

After you have filled out the NAWCC Fellow nomination form please save it and email it to [Robert Pritzker](#) Chair of the NAWCC Awards Committee.

Nomination for NAWCC Fellow Award

Date Nomination Submitted _____

INSTRUCTIONS: Please type or print clearly.

Use exact title and dates of various offices, positions, activities, published work, educational programming, and awards that describe and define the contributions of the candidate that benefit the general membership and the NAWCC. Use additional paper or include other information as necessary.

Nominee Name: _____

Address: _____

Phone: (____) ____ - ____

Email: _____

Nominee NAWCC Membership Number: _____

Years of Continuous Membership: _____

Join Date: _____

Chapter Memberships: _____

A. OFFICES HELD AND YEARS OF THAT SERVICE

Chapter Level: _____

National Committees: _____

National Offices: _____

B. PARTICIPATION ON COMMITTEES, CHAIRMANSHIPS, AND OTHER LEADERSHIP ROLES

Chapter Level: _____

Regional Level: _____

National Level: _____

Other Participation: _____

C. PUBLICATIONS, NEWSLETTER ARTICLES, NEWSPAPER ARTICLES, AND OTHER WRITING THAT PROMOTE HOROLOGY AND THE NAWCC

Watch & Clock Bulletin: _____

Chapter Newsletters: _____

Horological Publications: _____

Other Pertinent Publications: _____

(Include dates, references, or copies of articles, if available, that will provide samples of this work.)

D. LECTURES, WORKSHOPS, SYMPOSIUMS, OR OTHER ACTIVITIES THAT ADVANCED THE STUDY OF HOROLOGY, ASSISTED OTHER NAWCC MEMBERS OR THE PUBLIC, AND PROMOTED THE GOALS OF THE NAWCC

List Activities, Dates, and Participants Served: _____

E. AWARDS OR RECOGNITION RECEIVED FOR ACTIVITIES RELATED TO HOROLOGY

List Awards, Recognition, and Other Acknowledgments by Date and by Whom:

F. NOMINATED BY

Name: _____

Address: _____

Phone: (____) _____ - _____

Email: _____

NAWCC Membership Number: _____

Years of Continuous Membership: _____

Chapter Memberships: _____

G. AWARD PRESENTATION

If the application is successful, where and when would the award be presented?

H. REFERENCES (AT LEAST TWO ARE REQUIRED, ADDITIONAL SPACE FOR MORE REFERENCES ARE PROVIDED BELOW)

Name: _____

NAWCC Membership Number: _____

Address: _____

Phone: (____) ____ - ____

Email: _____

Name: _____

NAWCC Membership Number: _____

Address: _____

Phone: (____) ____ - ____

Email: _____

ADDITIONAL REFERENCES (IF NEEDED)

Name: _____

NAWCC Membership Number: _____

Address: _____

Phone: (____) ____ - ____

Email: _____

Name: _____

NAWCC Membership Number: _____

Address: _____

Phone: (____) ____ - ____

Email: _____

Name: _____

NAWCC Membership Number: _____

Address: _____

Phone: (____) ____ - ____

Email: _____

Name: _____

NAWCC Membership Number: _____

Address: _____

Phone: (____) ____ - ____

Email: _____