



**National Association of Watch and Clock Collectors, Inc.
 Board of Director's OPEN Meeting
 April 28, 2022 @ 7:00PM Eastern
 ZOOM Meeting FINAL MINUTES**

BOARD MEMBERS IN ATTENDANCE

Leroy Baker	Bob Burton	Tom Compton
John Cote	Renee Coulson	Jay Dutton
Cathy Gorton	Sherry Kitts	Rhett Lucke
Philip Morris	Rich Newman	

GUESTS IN ATTENDANCE

Dave Coatsworth	Pete Cronos	Frank Del Greco
Andy Dervan	Judy Draucker	Bill Ward

ITEM	SUBJECT	LEAD
1	<p>Call to Order</p> <p>Vice Chair Lucke called the meeting to order at 7:05 pm EDT.</p>	<p>Vice Chair Lucke</p>
2	<p>Welcome, Introductions, Meeting Procedures & Announcements</p> <p><u>Jim Price</u></p> <p>With great sadness, I report that our Chairman, Jim Price, passed away unexpectedly on April 18. Jim was not only our Chairman but a wonderful friend who will be missed by everyone who knew him.</p> <p>I first met Jim when we were both seated on the Board at the Springfield National in 2019. From that first meeting, it was clear that Jim had an unwavering passion for the NAWCC and its mission. This became more evident when our Executive Director resigned later that year and Jim agreed to join the Oversight & Advancement Committee. Without hesitation, he also took on the voluntary role of COO in Columbia.</p>	<p>Vice Chair Lucke</p>

2 (cont) In the role of COO, which only became more challenging with the pandemic, Jim spent countless hours, month after month, voluntarily traveling to Columbia and working with the staff not only to ensure continuation of services but also to improve the organization's efficiency, productivity, and quality. Hard decisions were made, strategic projects were accelerated, and an efficient and dedicated team was forged. The NAWCC weathered the pandemic and handed the reigns to incoming Executive Director Rory McEvoy in late February.

Vice Chair
Lucke

As a retired US Army Brigadier General, Jim was well suited for a leadership role and was unanimously approved last July to head the Board of Directors as its Chair. As a leader, he simply looked at challenges as opportunities. He excelled at implementing change while remaining sensitive to the needs and feelings of the entire team of staff, committee members, and members, teaching and coaching along the way.

On behalf of the entire Board, I would like to extend our sincere condolences to Jim's wife, Sandy, and all of Jim's family and friends.

Lu Sadowski

Also with great sadness, I report the passing of Lu Sadowski. Lu and her husband, Steve, have been instrumental members, donors, and volunteers at all levels of the NAWCC.

Most recently, Lu was actively engaged as Co-Chair of our Chapter Relations Committee as well as heavily involved in the organization and planning of numerous National Conventions as both Chair and Co-Chair.

On behalf of the entire Board, I extend our sincere condolences to Steve and the rest of Lu's family and friends.

3 **Roll Call**

All Directors were present.

Vice Chair
Lucke

4 **MOTION by Secretary Kitts:** That the Board elect Vice Chair Lucke to fill the vacant Chair position until the next Board is seated in 2023.

Secretary
Kitts

SECOND by Director Coulson.

A voice vote for Item 4, election of Vice Chair Lucke to temporarily fill the position of Chair, yielded all Ayes and no Nos.

Secretary Kitts declared **THE AYES HAVE IT, AND THE MOTION IS ADOPTED.**

5 **MOTION by Secretary Kitts:** That the Board elect Rich Newman to fill the position of Vice Chair until the next Board is seated in 2023. Secretary Kitts

SECOND by Director Coulson.

A voice vote for Item 5, election of Director Newman to temporarily fill the position of Vice Chair, yielded all Ayes and no Nos.

Secretary Kitts declared **THE AYES HAVE IT, AND THE MOTION IS ADOPTED.**

6 **MOTION by Secretary Kitts:** to approve the March 16, 2022, Board of Directors In-Person Columbia, PA Meeting Minutes. Secretary Kitts

SECOND by Chair Lucke.

Hearing no objections, Chair Lucke declared the **MOTION PASSED BY UNANIMOUS CONSENT.**

7 **MOTION by Secretary Kitts:** to approve the March 18, 2022, Board of Directors In-Person Columbia, PA, Meeting Minutes Secretary Kitts

SECOND by Director Burton.

Hearing no objections, Chair Lucke declared the **MOTION PASSED BY UNANIMOUS CONSENT.**

8 **MOTION by Secretary Kitts:** to approve the March 28, 2022, Board of Directors ZOOM meeting minutes of the special called meeting to approve the 2022-2023 budget. Secretary Kitts

SECOND by Director Coulson.

Hearing no objections, Chair Lucke declared the **MOTION PASSED BY UNANIMOUS CONSENT.**

9 **Update on radon remediation contract for headquarters** Treasurer Dutton

Treasurer Dutton reported that there are a few details to complete, and there are some supply chain issues. All elements should come together by June to make completion of remediation possible. The system will be an air exchange system, which is the most efficient and cost effective method, and meets all codes.

ITEM	SUBJECT	LEAD
10	2022 Dayton National Convention Status Report	Vice Chair Newman
	<p>Vice Chair Newman (Co-Chair of the Dayton Convention Committee) praised Project Management (Peggy Goodwin) for tracking the issues well and reported there are no issues outstanding. Approximately 270 – 300 tables have been sold. These are NAWCC tables which do not include the non-paying tables (Silent Auction, Gift Shop, Mart Central, etc.) nor do they include World-Wide Traders (WWT) Tables. A total of 100 tables are held for WWT, and after they submit their report at the end of May, we will have a good idea how many tables we can sell to walk-ups. Discount for early registration ends on May 15. Tom McIntyre will have all the information on lectures and workshops fourteen days prior to the event.</p> <p>*ED McEvoy was not able to attend this meeting but provided notes which confirmed the museum had 30 items for auction, some of which are from Jim Chamberlain’s bequest. These have been photographed and are being prepped for transport.</p> <p>*ED McEvoy also suggested that a single color of volunteer T-Shirt be used.</p>	
11	iMIS Registration Program Status Report	Director Baker
	<p>Director Baker reported that issues that arose during initial testing seem to have been resolved. Seth Huber, IT Specialist, is tasked with setting up the testing platform for the beta testers. The plan is to be able to use the new iMIS RP Registration Program at the Dayton National for registrations for Lancaster/Columbia National Convention in 2023.</p>	
12	Status of Bylaws and Articles of Incorporation Member Ballot	Director Coulson
	<p>The Bylaw proposals will appear in the May/June Mart & Highlights, on the member Forums, and will be distributed directly to the members with email addresses according to Director Coulson. Balloting will begin May 9th, 2022 and end June 6th, 2022. The final report will be available immediately after June 6th. Members will be notified of the results by the same methods they were notified of the proposals to be voted upon.</p>	

13 Report on the results of the March 19, 2022 Museum Walkthrough and Ralph Pokluda’s collection evaluations.

Director
Morris

Director Morris gave an excellent account of the walkthrough on Saturday, March 19th, following the in-person meeting in Columbia, PA, when seven individuals toured the museum. ED McEvoy, Vice Chair Lucke, Director Morris, Director Cote, Research Library Supervisor and Acting Museum Curator James Campbell, and members Frank Del Greco and Ralph Pokluda comprised the walkthrough team, and looked at each area of the museum and evaluated ways to improve the displays. The results of the walkthrough will inform plans for short-term, mid-term, and long-term dispositions of the museum collection. To create more space in the Public Time Gallery, Quincy will be moved to a dedicated location where the art deco display is now. Ralph Pokluda evaluated some 250-300 clocks in the stores of the museum as to their value and suggested disposition, considering any restrictions placed by the donors. Status regarding whether they were ever accessioned will need to be determined by the museum staff. Ralph Pokluda will return to complete the project. Alan Anderson, an experienced furniture conservator, visited with Ralph to look at three valuable clocks that need case restoration. The proposals from Mr. Anderson for case restoration of these clocks are \$5900, \$1645, and \$3820. These proposals will be discussed with ED McEvoy and presented to the museum collections committee.

ED McEvoy provided written input advising that James Campbell and Janelle Soash collating Ralph Pokluda’s notes in a working spreadsheet will help facilitate the de-accessioning process. The first draft of the Museum Strategic Plan will be submitted to the Museum Committee in the near future.

Chair Lucke thanked Ralph Pokluda for the time and effort he has and will spend in the interest of supporting the mission and promoting the values of the NAWCC.

14 S-Town Use Agreement Status

Director
Morris

Director Morris explained that the extension of the use agreement has to go through the New York Times, who currently owns the rights to S-Town, and that is a slow process. He has been promised there should be no problems with the extension. He is working with Laura Taylor to make sure we have rights to the photos. Director Morris has just signed the author’s release to the NAWCC for the manuscript he has written. The person who owns the collection has some significant health issues and has been advised to focus on a few, perhaps 20, clocks. Completion of the Exhibit is targeted for the 4th quarter of this FY (January – March 2023), no later than the first quarter of 2023-2024 (April – June, 2023). Director Baker noted that this could become an exhibit for the National Convention in 2023. Director Morris assured the Board that the loan of the objects would be for at least 6 months, so it can most certainly serve as an Exhibit for the National in 2023.

ITEM	SUBJECT	LEAD
15	Reminder that we will re-examine structure and mission of our Committees at the Dayton National Convention	Chair Lucke
	Chair Lucke advised the Directors to have their thoughts ready to share at the Dayton National Convention.	
16	Finance Committee Report	Treasurer Dutton
	Treasurer Dutton noted that having this Board meeting in time to support increased dues assessments to begin on July 1, 2022 will result in an effective rate increase with regard to income for the FY of 3%, since the increase will not apply in the first quarter.	
	MOTION by Treasurer Dutton: That the Board approve an inflationary dues increase of 4% for all memberships, excluding contributory and business memberships, with a target effective date of July 1, 2022.	
	(SEE ATTACHMENT A)	
	SECOND by Secretary Kitts.	
	Hearing no objections, Chair Lucke declared the MOTION PASSED BY UNANIMOUS CONSENT.	
17	Status of filling the vacant Curator position THIS ITEM IS MOVED TO EXECUTIVE SESSION	ED McEvoy
18	Projected date for re-listing the vacant Controller position THIS ITEM IS MOVED TO EXECUTIVE SESSION	ED McEvoy
19	Thank Board members for Pledge Cards and Travel Vouchers received for 2021-2022 FY	Treasurer Dutton
	Treasurer Dutton acknowledged receipt of the travel vouchers and pledges and thanked the Board members for their attention to this important matter.	

Bill Ward first expressed condolences for the loss of Chair Price.

Library Collections Committee meetings are generally once per year – the last meeting was in October 2021.

At the last meeting, the Committee did not express any requests for changes to the Standing Rules, nor to the Committee structure. The Committee agreed to pursue a wide-ranging collection policy, including such topics as calendars, astronomy as it relates to horology, horological aspects of navigation and surveying; thus, not limited to actual clocks and watches. They agreed to pay special attention to the collection of ephemera such as advertising, business cards, and postcards.

Richard Watkins of Australia has resigned due to the remoteness of his location. Mary Helen Jones, on leave from the committee, has not responded to telephone inquiry, and may not wish to continue. Fortunat Mueller-Marki has been named Chairman Emeritus.

New Initiatives:

- a. Reconstitution of the Vertical File, and the production of a finding aid for it, is an ongoing project, expected to take years.
- b. Staff is working to re-establish a collection of Bulletins.
- c. The Committee requests that a section of the Archives be established to contain NAWCC history (Nationals, Regionals, Chapter Activities, elections, staff changes, news items, obituaries, etc.).
- d. The Committee voted to keep more than the two copies of each title (previously the policy) particularly for popular titles. Donations of author's and publisher's surplus copies are welcomed.
- e. The digital collection of watch advertisements hit a snag when Mary Helen Jones took a leave of absence.
- f. The plan to put our catalog into a format accessible via smartphone might not be feasible, since the catalog is owned by the company that publishes it.

Acquisitions:

- a. The Library Collections Committee has acquired the patent collection of the Bowman School through a gift. This consists of several file cabinets full of patents on horological and related topics, and apparently organized by the Patent Office's classification system. (There are limitations to trying to use the patents gained from online searches – these low-quality, apparently low-resolution scans of low-resolution microfilm lack detail and completeness, and diagrams are often truncated and keys to the graphics deleted.)
- b. Also, Joe Cohen of Ft Lauderdale has bequeathed to us his library, consisting of over 3,000 books. We are grateful to Joe Cohen for his philanthropy.

Director Cote added that we have been notified that the index for the Bowman files will be included.

Director Cote and Vice Chair Newman have been offered back-Bulletins. We need to establish if we want all or want to be selective. Bill Ward stated that he does not have a list of needs, but the early bulletins are always very welcome.

Bill was thanked for his very organized and thorough report.

21 **Next scheduled ZOOM meeting is May 26, 2022, at 7:00 pm EDT** Chair Lucke

This is a planned ZOOM meeting; we will decide later if we need to have this meeting.

22 **MOTION by Chair Lucke:** That the regular session of the Board be adjourned. Chair Lucke

SECOND by Secretary Kitts

Hearing no objections, Chair Lucke declared the
MOTION PASSED BY UNANIMOUS CONSENT.

23 Solicit feedback from the audience. Chair Lucke

24 **MOTION by Chair:** That the Board go into Executive Session. Chair Lucke

25 **MOTION by Chair:** That the meeting be adjourned. Chair Lucke

With no further business to conduct, the regular open session of April 28, 2022, was adjourned by Chair Lucke at 7:55 PM EDT.

Please send all comments and questions on items being considered to NAWCC Secretary at sacutts@comcast.net
Sherry Kitts, NAWCC BOD Secretary

ATTACHMENT A

Dues Increase Proposal for July 1, 2022-March 31, 2023

Existing Dues: 2021					Proposed Option 1 with 4% increase July 01, 2022			
Membership	Digital	Print*	Print Int'l		Membership	Digital	Print*	Print Int'l
1 st Time (12-months)	\$52	\$66	\$86		1 st Time (12 months)	\$54	\$68	\$88
Individual	\$94	\$108	\$128		Individual	\$98	\$112	\$132
Associate (Digital only)	\$30	n/a	n/a		Associate (Digital Only)	\$31	n/a	n/a
Youth, Student, Legacy	\$30	\$44	\$64		Youth, Student, Legacy	\$31	\$45	\$65

*\$106 for U.S. 1st Class, Mart Only, also an option

Comments on the dues increase proposals:

- 1) Raised dues rates based on 4% increase for the year (applied to base dues only; not printing or mailing costs)
- 2) No change currently proposed for contributory memberships or Business rates since they pay above regular rates.