



National Association of
WATCH & CLOCK
Collectors, Inc.

Date

Hi Regional Chairman,

Attached are a number of documents concerning your upcoming regional. The most important of these is the NAWCC Regional Meeting Agreement. I'm happy to hold a date for your regional, but it is not official until the completed Agreement is returned.

Please be aware of the following:

- ❖ The sale of non-Horological items in the mart that are appropriate for NAWCC events is permissible, as determined by the Regional Meeting Chair or Regional Mart Chair. The preponderance of items on Mart tables should, however, maintain the event's horological character. The sale of weaponry is never allowed.
- ❖ Sales taxes are levied by some state and local governments. This legislation applies to all sales conducted at NAWCC events in compliance with these state and local laws. The obligation to collect sales tax has no relation to whether the Mart is open to the public or only to NAWCC members. Unless specifically exempt, the fact that the sponsoring entity is a not-for-profit entity, including 501(c)(3) or any other designated tax-free entity, does not negate the requirement to collect sales tax and render it to the appropriate government agency. It is the responsibility of each individual conducting retail sales, including Mart table owners, to provide the required licensing, documentation, and taxes collected to the applicable tax agency. The NAWCC cannot and will not be held responsible for action taken by any government agency against those not complying with government regulations.

Please be certain to review this information and pass it along to all Event Chairs with special emphasis on the Mart, Security and Registration Chairs so that this information is passed along to Mart table holders.

Pre-registration confirmation letters should also advise the members of the foregoing.

Lastly, the Regional Meeting Guide should be reviewed for additional suggestions and requirements. It contains information sheets and forms for a successful regional. The Guide can be found on the NAWCC website under ABOUT – Corporate Documents – Committee Documents – CONVENTION COMMITTEE.

Please let me know if I can be of further assistance.

Best Regards,

John S Koepke
Regional Coordinator Manager
510-236-2197