



**National Association of Watch and Clock Collectors, Inc.**  
**Board of Directors ZOOM Meeting**  
**April 27, 2023 @ 7:00 pm Eastern**

**OPEN MEETING – FINAL MINUTES**

**DIRECTORS PRESENT**

Leroy Baker, Director	Bob Burton, Director	Tom Compton, Director
Renee Coulson, Director	John Cote, Director	Jay Dutton, Treasurer
Cathy Gorton, Director	Sherry Kitts, Secretary	Rhett Lucke, Chair
Philip Morris, Director	Rich Newman, Vice Chair	Ralph Pokluda, Director

**EX-OFFICIO MEMBERS PRESENT**

Rory McEvoy, Executive Director	Myron Mintz, Legal Counsel
---------------------------------	----------------------------

**GUESTS PRESENT**

Jessica Hutchinson, Controller*	Dave Coatsworth	Judy Draucker
Geoff Parker	John Scott, Australia	

\*Presentation of February and March Financial Reports

<b>ITEM</b>	<b>SUBJECT</b>	<b>LEAD</b>
<b>1</b>	<b>Call to Order</b>	Chair Lucke
	Chair Lucke called the meeting to order at 7:05 pm EDT.	
<b>2</b>	<b>Welcome, Introductions, Meeting Procedures &amp; Announcements</b>	Chair Lucke
	Guests were welcomed. Roberts Rules of order will be followed.	
<b>3</b>	<b>Roll Call</b>	Secretary Kitts
	All Directors were present.	

ITEM	SUBJECT	LEAD
4	<b>MOTION by Secretary Kitts:</b> to approve the March 06, 2023, Board of Directors Meeting Minutes.	Secretary Kitts
	<b>SECOND by Director Coulson</b>	
	<b>MOTION PASSED BY UNANIMOUS CONSENT</b>	
5	<b>Treasurer Report – February and March Financials</b>	Treas. Dutton/ Controller Hutchinson
	Highlights presented by Controller Hutchinson were:	
	<ul style="list-style-type: none"> <li>• Operational revenue vs expense for February was almost break even.</li> <li>• Operations in March showed a surplus of \$9,195. We had a donation of \$20,000 in the month of March.</li> <li>• Both February and March show decrease in non-operational investments due to market conditions.</li> <li>• Overall year to date we have an operational surplus (non-audited)</li> <li>• The allowed draw from investments was not taken in FY 2023</li> <li>• Membership for the year was below anticipated, but the 4<sup>th</sup> quarter showed an increasing trend.</li> <li>• Market investments are currently \$3.159M, with \$205,000 in cash. This is expected to decrease in FY 2024 due to the budgeted draw. However, we will not have to liquidate positions to satisfy the anticipated draw.</li> <li>• Preliminary field work for the FY 2023 audit occurred the week of April 6. The final phase will begin on May 15, with goal of draft audit results by the end of June for presentation to the Board at the July meeting.</li> </ul>	
	Vice Chair Newman expressed the Board’s appreciation for the improved reporting and increased clarity under the leadership of Controller Hutchinson.	
6	<b>MOTION by Secretary Kitts:</b> To approve use of approximately \$6,000 from National Convention account for 2024 National Convention preliminary expenses.	Convention Committee Co- Chair Kitts
	<b>THE MOTION WAS WITHDRAWN</b> because the budget for the 2024 National Convention had been approved and the amount needed is within the budget for the items which must be purchased early, therefore no motion is needed.	

ITEM	SUBJECT	LEAD
7	<p><b>Event Award Points Allocated to ED</b>  <b>MOTION by Secretary Kitts:</b> To approve the allocation of Marriott Event Points associated with the 2023 and 2024 National expenditures to the Executive Director.</p> <p><b>SECOND by Director Coulson</b></p> <p>MOTION PASSED BY UNANIMOUS CONSENT</p>	Secretary Kitts
8	<p><b>Sale of Museum Assets</b>  <b>MOTION by Director Morris:</b> that the Board accept the unanimous decision of the Museum Collections Committee to sell, including deaccessioning as applicable, assets from the NAWCC Museum collection as provided for consideration on the detailed list.</p> <p><b>SECOND by Director Burton</b></p> <p>There was considerable discussion about the definition of “public” and identification of and proper disposition of deaccessioned property. After highlighting that the motion before us was to allow the sale, not the logistics of the sale, a voice vote was taken.</p> <p><b>The Ayes were 12; there were zero Nos; and therefore:  THE MOTION PASSED.</b></p> <p>Due to the confusion regarding the definition of “public,” that is, whether it can be by public announcement to NAWCC members, or must include members and non-members, Director Coulson and Director Morris will work to clarify the definition with regard to sales of assets and determine in which procedure to include the clarification.</p> <p>The Museum Collections Committee was thanked for the tremendous effort put into this review of headquarters assets available for sale to support the budget passed by the Board of Directors in March, 2023. Special appreciation is due to Ralph Pokluda and Janelle Soash for their tireless contributions to this effort.</p>	<p>Director  Morris,  Museum  Collections  Committee  Chair</p>

ITEM	SUBJECT	LEAD
9	<b>2023 Lancaster National Update</b>	Vice Chair Newman/ Director Baker
	<ul style="list-style-type: none"> <li>• All lectures and workshops are coming together.</li> <li>• Host hotel is sold out for the prime nights of Thursday/Friday.</li> <li>• A very experienced team is working on this convention.</li> <li>• 458 of 585 tables have been sold.</li> <li>• There are 525 registrations, with 123 banquet tickets sold.</li> <li>• June 1 is cut off for early registration fee; registrations will continue after that at the higher rate until the Friday before the convention, after which no online registrations will be allowed.</li> <li>• Director Gorton is getting the bios together for the program.</li> </ul> <p>The team was complimented by Chair Lucke.</p>	
10	<b>2023 Symposium Update</b>	ED McEvoy Director Gorton
	<ul style="list-style-type: none"> <li>• The theme is clock &amp; watchmaking in Pennsylvania, with a focus on Lancaster County, including the Hamilton Company.</li> <li>• We have learned that scheduling the Symposium immediately following the National Convention makes sponsorship of the individual event (the Symposium) more challenging.</li> <li>• There is some concern that Hamilton should have been the primary sponsor, but Breitling is our sponsor for this Convention.</li> <li>• Hamilton will provide some door prizes.</li> <li>• The Symposium Committee will investigate selling tickets for the banquet only, allowing spouses or guests of attendees into the Symposium banquet.</li> </ul> <p>Chair Lucke thanked the Symposium Committee for their work.</p>	
11	<b>REMINDER: Regional Meeting Guide Revision Review</b>	Convention Committee Co- Chairs Kitts and Baker
	<p>The Board was provided a brief overview of the primary revisions to the Regional Meeting Guide, its Appendices, and any corresponding changes to the Convention Committee Procedures. The Board was asked to review the changes by May 31 so that any corrections can be made, and the revisions presented to the Board for approval at the July meeting.</p>	

<b>ITEM</b>	<b>SUBJECT</b>	<b>LEAD</b>
<b>12</b>	<b>MOTION by Director Burton: Approval of Chapter Relations Handbook Revision</b>	Director Burton, Chapter Relations Chair
	<p>Director Burton stated that the Chapter Relations Handbook was rife with guidance that existed elsewhere and was in some cases repetitious. The handbook has been condensed from 42 to 24 pages.</p> <p>Committee Member Andy Dervan, Vice-Chair Newman, and Director Coulson were a big help in producing the final result.</p> <p><b>SECOND by Secretary Kitts</b></p> <p>MOTION APPROVED BY UNANIMOUS CONSENT</p>	
<b>13</b>	<b>Executive Director Updates</b>	ED McEvoy
	<ul style="list-style-type: none"> <li>• Volunteer help (10 total) has been terrific. They have especially contributed to presenting collections in the best light possible.</li> <li>• There has been success in renting the facility, with word-of-mouth important.</li> <li>• The entrance and the library have been decluttered.</li> <li>• Space is ready for the S-Town Exhibit. Using the book authored by Director Morris, a recreation of John McClemore’s workspace is planned. Clocks are to be delivered in mid-May.</li> <li>• Several S-Town books have already been sold.</li> <li>• Hamilton wants to rebuild the Hamilton Collection for the National Convention, for which we are grateful, but this ten-week goal is challenging to an already stressed team.</li> <li>• There will be 50 carriage clocks in the Carriage Clock Exhibit.</li> <li>• Three tower/street clocks have been elevated on plinths in the Public Time Gallery and it gives a very professional museum look to the display.</li> </ul> <p>Chair Lucke advised the Board that ED McEvoy and the entire headquarters staff has a full plate, and any requests should go through ED McEvoy so that they can be coordinated and prioritized.</p>	
<b>14</b>	<b>Report of the Convention Committee</b>	Co-Chairs Baker and Kitts
	<p>Secretary Kitts reported on the Convention Committee Procedure activities as well as plans for future National Conventions. She also reported on the activities of the National/Regional/Symposium Task Force and support requested from the Board and headquarters.</p> <p>Director Baker reported on the progress and success of implementation of the new iMIS Registration Program.</p>	

ITEM	SUBJECT	LEAD
15	<b>Regional Representation – Request for Volunteers</b>	Chair Lucke
	Director Cote has agreed to be the representative for the 2023 Mid-South Regional. Vice-Chair Newman will check his availability to represent the Board at the Mid-America Regional. The Pacific Northwest Regional and the Rocky Mountain Regional may have no one available to represent the Board. There may be more volunteers once the new Board is seated.	
16	<b>Next Meeting (by ZOOM): Tuesday, June 6, 7 pm EDT</b>	Chair Lucke
17	<b>Call for any other New Business</b>	Chair Lucke
	There was no new business.	
18	<b>Adjournment of the Regular Meeting</b>	Chair Lucke
	With no further business, Chair Lucke adjourned the Open Meeting at 8:40 pm EDT.	
19	<b>Solicit feedback from the audience.</b>	Chair Lucke
20	<b>ANNOUNCEMENT by Chair Lucke:</b>	Chair Lucke
	The Board will move to Executive Session (8:45 pm).	

Please send all comments and questions to NAWCC BOD Secretary Sherry Kitts at [sacutts@comcast.net](mailto:sacutts@comcast.net)