



**National Association of Watch and Clock Collectors, Inc.
 Board of Directors ZOOM Meeting
 October 25, 2023 @ 7:00 pm Eastern**

OPEN MEETING – FINAL MINUTES

DIRECTORS PRESENT

Leroy Baker, Director	Bob Burton, Treasurer	John Cote, Director
Renee Coulson, Vice Chair	Eliel Garcia, Director	Cathy Gorton, Director
Jarett Harkness, Director	Sherry Kitts, Secretary	Rhett Lucke, Chair
Philip Morris, Director	Geoffrey Parker, Director	Jeff Zuspan, Director

EX-OFFICIO MEMBERS PRESENT

Rory McEvoy, Executive Director	Myron Mintz, Legal Counsel
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ITEM	SUBJECT	LEAD
1	Call to Order	Chair Lucke
	Chair Lucke called the meeting to order at 7:04 pm EDT.	
2	Welcome, Introductions, Meeting Procedures & Announcements	Chair Lucke
	Robert’s Rules of Order for Small Boards will be used. Guests Judy Draucker, Stephen Parnes, and John Scott were welcomed.	
3	Roll Call	Secretary Kitts
	All Directors were present as indicated in the above table. Executive Director Rory McEvoy and Legal Counsel Myron Mintz were also present.	

ITEM	SUBJECT	LEAD
4	<p>MOTION by Secretary Kitts: to approve the September 06, 2023, Board of Directors Meeting Minutes.</p> <p>SECOND by Director Burton</p> <p>MOTION PASSED BY UNANIMOUS CONSENT</p>	<p>Secretary Kitts</p>
5	<p>Treasurer Report</p> <p>Treasurer Burton discussed the abbreviated August Financial Report and the full quarterly September Report.</p> <p>Financial preparation was over budget by \$11,000 due to the necessity of using YPTC (Your Part Time Controller) services again after the departure of Controller Jessica Hutchinson.</p> <p>Our liquid assets stand at \$571K, with \$400K still the target for minimum liquidity.</p> <p>No draw was taken as had been authorized yet this year. ED McEvoy does not believe a draw will be necessary this year.</p> <p>The required Form 990 has been completed and will be filed as necessary with state and national entities. Director Burton will send the 990 to the Board for their information.</p>	<p>Treas. Burton</p>
6	<p>2024 National Convention Status Report</p> <p>Convention Co-Chair Kitts reported that as of October 06, 2023, 128 Registrations, 26 banquets, 2 Old Timers and Fellows, and 177 tables had been sold.</p> <p>Once the lectures are finalized, the detailed schedule can be completed.</p>	<p>Co-Chair Kitts</p>

ITEM	SUBJECT	LEAD
7	<p>MOTION: by Governing Documents Chair Coulson, That Standing Rules Article III, BOARD OF DIRECTORS, be revised (as previously presented for review) to eliminate the requirement to include Meeting Minutes in Official Publications, since they are available on the NAWCC website.</p> <p>SECOND by Director Zuspan</p> <p>MOTION PASSED BY UNANIMOUS CONSENT</p>	Vice-Chair Coulson
8	<p>MOTION: by Governing Documents Chair Coulson, That Standing Rules Articles VII, EDUCATION, and XIII, MEMBERS, be revised (as previously presented for review) to eliminate the official names of the printed publications and substituting the term “Official Publications.” This is to simplify and allow for future flexibility in publishing activities.</p> <p>SECOND by Director Parker</p> <p>MOTION PASSED BY UNANIMOUS CONSENT</p>	Vice-Chair Coulson
9	<p>MOTION: by Governing Documents Chair Coulson, That Standing Rules Article XVII, PUBLICATIONS, be revised (as previously presented for review) to allow for combining the Watch & Clock Bulletin and Mart & Highlights into one publication. This is in advance of such consolidation in order to support this action, and to realize savings of approximately \$10,000 per year.</p> <p>SECOND by Secretary Kitts</p> <p>ED McEvoy clarified that the savings may be closer to \$7,000 since the entire content will be in color and on substantial weight paper.</p> <p>MOTION PASSED BY UNANIMOUS CONSENT</p>	Vice-Chair Coulson

ITEM	SUBJECT	LEAD
10	Progress on Future National Conventions	Convention Committee Co-Chairs Kitts & Harkness
	<p>Convention Committee Co-Chair Kitts briefly went over tentative future targeted National Convention venues: 2024 Chattanooga, TN (confirmed); 2025 Columbia PA area; 2026 Daytona Beach, FL; 2027 Columbia PA area; 2028 Phoenix AZ area; 2029 Columbia PA area.</p> <p>The focus of the discussion was the 2025 Columbia (headquarters) area. The Lancaster Marriott and Convention Center had only the July 4th weekend, quoted high room rates, and a high required food and beverage minimum. Though not as upscale or attractive space-usage wise, York Expo (fairgrounds) had a few more desirable dates available. The hotels are about 2 miles away from the York Fairgrounds. But there are also many pluses, including free and abundant parking, easy access, and the venue has been used successfully for Nationals in the past. Director Garcia offered another venue to investigate. The general consensus was that July 4th would not be well attended based on past experience, which would lead us to using the York Expo Fairgrounds unless the other suggested venue (www.spookynooksports.com/manheim/about/about-the-nook) would be more attractive.</p> <p>The Convention Committee is to (1) provide the options on the Board Private Forums to receive collective input, (2) check out the alternate venue suggested by Director Garcia, and (3) work with Lancaster Marriott for a rolling every-two-year contract, starting with 2027 and 2029.</p>	
11	Handling Committee Reports Going Forward	Chair Lucke
	<p>The subjects for Committee Chairs to consider in their periodic reports to the Board was presented. These considerations were a result of Chair Lucke’s draft coupled with Director input. The suggested order of reporting was (1) Membership, (2) Awards, (3) Development, (4) Chapter Relations, (5) Museum, (6) Library and Research Center, (7) Convention, (8) Symposium, (9) Crafts, (10) Governing Documents, and (11) Nominating and Elections.</p> <p>The Membership Chair will be invited to report to the Board with the revised suggested considerations at the next Board meeting.</p>	

ITEM	SUBJECT	LEAD
12	Executive Director Remarks	ED McEvoy
	<ul style="list-style-type: none"> • There has been progress on allocating money toward HVAC improvements – headquarters has a response from the borough legal counsel. • Appreciation was expressed for the formulation and approval of Standing Rule changes to allow combination of the Bulletin and Mart. The look will be different, but the content the same. • Page links from the NAWCC Home Page have been simplified. • Improvements to the speed of the servers is a focus. • Library and Research Center, Gift Shop, and School of Horology are queued to be split into their own pages. <p>Goals for NAWCC.org are as follows:</p> <ul style="list-style-type: none"> • Tidy up the Home Page. • Explore viability of a single sign-in for Forums and Member Site. • New digitized content. • Online collections – Past Perfect being used to upload better quality images and cataloguing. • Build Chapter websites such that Chapter Officers can log in and manage the content. • Preservation of members’ research websites. 	
13	Regional Board Representatives	Chair Lucke
	<ul style="list-style-type: none"> • Southwest California: We do not know yet if Southwest California will happen, but John Cote volunteered to be the Board Representative if it does. • Lone Star Regional: Geoff Parker • Arizona Sunshine: after the meeting, it was confirmed that this Regional would take place – a representative is still needed. • River City: Rhett Lucke (tentative) – the location is still to be determined. • Southern Ohio: John Cote (alternate Sherry Kitts) 	

ITEM	SUBJECT	LEAD
14	Next ZOOM Meeting: Thursday, December 7, 2023, at 7 pm Eastern	Chair Lucke
15	Next In-Person Meeting: Wednesday, Feb 14, 2024, 8 am to 5 pm, at the Florida Mid-Winter Regional at World Golf Village, St. Augustine, FL.	Chair Lucke
16	Call for any other New Business	Chair Lucke
	Governing Documents Chair Coulson advised that ARTICLE V FINANCIAL MATTERS (h) Western Electrics Chapter 133 Grant, would be revised as a non-substantive change to refer appropriately to current NAWCC publications.	
17	Adjournment of the Regular Open Session	Chair Lucke
	Chair Lucke adjourned the Regular Open Session at 8:14 pm EDT.	
18	Solicit feedback from the audience.	Chair Lucke

Please send all comments and questions to NAWCC BOD Secretary Sherry Kitts at sacutts@comcast.net