



**National Association of Watch and Clock Collectors, Inc.  
 Board of Directors ZOOM Meeting  
 May 14, 2024 @ 7:00 pm Eastern**

**OPEN MEETING – FINAL MINUTES**

**DIRECTORS PRESENT**

Leroy Baker, Director	Bob Burton, Treasurer	John Cote, Director
Renee Coulson, Vice Chair	Eliel Garcia, Director	Cathy Gorton, Director
Jarett Harkness, Director	Sherry Kitts, Secretary	Rhett Lucke, Chair
Philip Morris, Director	Geoffrey Parker, Director	Jeff Zuspan, Director

**EX-OFFICIO MEMBERS PRESENT**

Rory McEvoy, Executive Director	Myron Mintz, Legal Counsel
---------------------------------	----------------------------

ITEM	SUBJECT	LEAD
1	<b>Call to Order</b> Chair Lucke called the Open Session to order at 7:07 pm EDT.	Chair Lucke
2	<b>Welcome, Introductions, Meeting Procedures &amp; Announcements</b> *Robert’s Rules of Order for Small Boards will be followed. *The Directors were reminded that the Annual Reports are due. *The following guests were welcomed: Judy Draucker, David Graley, Terry Hall, Patricia Holloway, Rich Newman, Tim Orr, John Scott, Nancy Spieker, Micah Tasker	Chair Lucke
3	<b>Roll Call</b> All Directors were present as noted above. Ex-Officio Members Rory McEvoy (Executive Director) and Myron Mintz (Legal Counsel) were also present.	Secretary Kitts

ITEM	SUBJECT	LEAD
4	<p><b>MOTION by Secretary Kitts:</b> to approve the March 28, 2024, Board of Directors Meeting Minutes.</p> <p><b>SECOND by Director Burton</b></p> <p><b>MOTION PASSED BY UNANIMOUS CONSENT</b></p>	Secretary Kitts
5	<p><b>Treasurer Report</b></p> <ul style="list-style-type: none"> <li>• Finance Committee met yesterday, May 13, and approved the March and the fiscal year (April 01, 2023 – March 31, 2024) financial reports.</li> <li>• Our investment gains were up over \$600,000 due to favorable market conditions.</li> <li>• Liquidity is well above the minimum.</li> <li>• Revenue is above budget and well above expenses, thus no draw from investments was taken this year.</li> </ul>	Treasurer Burton
6	<p><b>2024 National Convention Status Report</b></p> <ul style="list-style-type: none"> <li>• Current registrations: 555; Banquet 148; OTF 32; Early Bird 45; Tables 369</li> <li>• Program booklet should be complete this week; many thanks to Laura Taylor and her team.</li> <li>• The pocket program is complete thanks to Bob Geier.</li> <li>• The 3<sup>rd</sup> eBlast has gone out – designed by Fran Geier and Laura Taylor</li> <li>• Several items for infrastructure have been purchased (being donated to National).</li> <li>• Live and Silent Auction materials were retrieved from storage and there are plenty of the forms, paddles, pencils, etc.</li> <li>• Bruce Lewis has sent the large format Mart layouts for use of the Convention Center setting tables and Mart Set Up labeling tables.</li> <li>• List of items expected to arrive from HQ were sent to Rory McEvoy and Alex Simpkins per ED McEvoy’s request.</li> <li>• A 2024 planning ZOOM was held on April 18<sup>th</sup>. The next planning ZOOM is scheduled for May 23.</li> <li>• A planning meeting with the Chattanooga Convention Center was held on April 4. One additional meeting will be scheduled prior to the event.</li> <li>• Requests for Certificates of Appreciation have been sent to Marlo Davis.</li> <li>• A shout out was given to Director Burton for picking up the special clocks donated for the auction.</li> <li>• Two TV spots have been secured to advertise the 2024 National.</li> </ul>	Co-Chair Kitts

**ITEM****SUBJECT****LEAD****7 Report of the Library Collections Committee**Co-Chair Rich  
Newman

- Three areas are involved in Library Collections:
  - Library Collection Management Procedures
  - Fund Raising
  - Executing projects
- The Committee has met twice via ZOOM.
- The participation of Thomas Stocker, Librarian & Archivist, is appreciated for the value added to the team.
- Initiatives have been identified and prioritized.
- High priority items are:
  - Determining collections in need of conservation. The one high priority need identified was scanning a large collection of Hamilton microfilm for preservation and availability for research.
  - Promoting the library and research center to members.
  - Fundraising. Two potential grants are being pursued to fund digitization of portions of the Library.
  - Evaluation of search engines and digitization to make collections, especially the *Watch & Clock Bulletin*, more widely accessible.
- Medium priority items are:
  - Inventory the vertical files, which have duplication and are in need of systematic filing.
  - Update acquisitions. Funding is needed to purchase new publications and better promote the Library and Research Center (LARC).
  - Determine the state of the catalogue: Cataloguing of incoming materials is much improved under leadership of Thomas Stocker. The good news is there is not much backlog.
  - Explore consortium participation to promote the LARC and collaborate with other research libraries. Member Istvan Varkonyi has contacted sister organizations in Europe to explore opportunities.
- Library Collection Management Procedures have not been identified. These procedures may be developed in a similar manner to those for Museum Collections. We have a very fine collection of museum quality pieces and procedures are needed to preserve and protect them.
- There are two members of the committee who live in the local area and are helpful for eyes on the LARC as needed.
- The next meeting is targeted for August with a focus on fund raising and digitization.

Chair Lucke and ED McEvoy thanked Rich Newman for taking the reigns of this committee and for this encouraging report.

ITEM	SUBJECT	LEAD
8	<p><b>MOTION by Governing Documents Chair Coulson:</b> To revise the Standing Rules to emphasize the option to donate travel expenses to the NAWCC.</p> <p>ARTICLE X, FINANCIAL MATTERS, Section 7. Travel Expenses - CURRENT</p> <p>The Board shall establish policies for travel expenses for reimbursement to persons duly authorized to travel on official business, to be included in the Operations Manual and incorporated by reference in these Standing Rules. The Travel Expense Policy is available in the Board of Directors document section of the NAWCC website.</p> <p>ARTICLE X, FINANCIAL MATTERS, Section 7. Travel Expenses - PROPOSED</p> <p>The Board shall establish policies for travel expenses for reimbursement to persons duly authorized to travel on official business, to be included in the Operations Manual and incorporated by reference in these Standing Rules. <b>Submitting an "In Kind" expense summary in lieu of a request for reimbursement is acceptable and encouraged for non-budgeted travel expenses.</b> The Travel Expense Policy is available in the Board of Directors document section of the NAWCC website.</p> <p><b>SECOND by John Cote.</b></p> <p>Discussion: The encouragement for donating expenses being limited to non-budgeted travel expenses was questioned. As a result, the following motion was made:</p> <p><b>MOTION by Director Baker:</b> To strike “for non-budgeted travel expenses” from the original motion.</p> <p><b>SECOND by Director Harkness.</b></p> <p><b>THE ORIGINAL MOTION AS AMENDED WAS APPROVED BY UNANIMOUS CONSENT.</b></p>	<p>Vice-Chair Coulson</p>

ITEM	SUBJECT	LEAD
9	<b>Executive Director Remarks</b>	ED McEvoy
	<ul style="list-style-type: none"> <li>Executive Director Rory McEvoy was in Japan for approximately three weeks. While there, he attended the meeting of Japan’s NAWCC Chapter 108 in Tokyo. Thirty-five members plus officers were in attendance. The Chair and ED’s columns were translated for the group, as was one of the articles. ED McEvoy had an opportunity to address the group with translators on hand. The meeting was very beneficial for strengthening relationships and ED McEvoy came away with a list of points to discuss and act on.</li> <li>ED McEvoy reported that things were running as normal at HQ. They have a new assistant in the museum, library, and museum store.</li> <li>All the James Arthur tall clocks are on display at the museum.</li> </ul>	
10	<b>Opening for Regional Meeting Board Rep:</b> Southern in Metairie, LA, September 20-21	Chair Lucke
	Director Morris is going to check his calendar and see if he can attend.	
11	<b>Next Meeting in-person at the 2024 National Convention: Wednesday, June 12, 2024, 9 am – 5 pm EDT in the Marriott Hotel Board Room.</b>	Chair Lucke
	All NAWCC members are encouraged to attend the Board Meeting. Remember the Annual Meeting on Saturday morning – All Board members should attend and all NAWCC members are strongly encouraged to attend.	
12	<b>Call for any other New Business</b>	Chair Lucke
	There was no new business	
13	<b>Adjournment of the Regular Open Session</b>	Chair Lucke
	Chair Lucke adjourned the Regular Open Session of the BOD at 7:50 pm EDT.	
14	<b>Solicit feedback from the audience.</b>	Chair Lucke

Please send all comments and questions to NAWCC BOD Secretary Sherry Kitts at [sacutts@comcast.net](mailto:sacutts@comcast.net)