



**National Association of Watch and Clock Collectors, Inc.
 Board of Directors ZOOM Meeting
 January 14, 2025 @ 7:00 PM EST**

OPEN MEETING – FINAL MINUTES

DIRECTORS PRESENT

Leroy Baker, Director	Bob Burton, Treasurer	Renee Coulson, Vice Chair
Eliel Garcia, Director	Cathy Gorton, Director	Jarett Harkness, Director
Sherry Kitts, Secretary	Rhett Lucke, Chair	Geoffrey Parker, Director
Jeff Zuspan, Director		

DIRECTORS ABSENT

John Cote, Director	Philip Morris, Director
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EX-OFFICIO MEMBERS PRESENT

Rory McEvoy, Executive Director	Myron Mintz, Legal Counsel
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ITEM	SUBJECT	LEAD
1	Call to Order Chair Lucke called the meeting to order at 7:05 pm EST.	Chair Lucke
2	Welcome, Introductions, Meeting Procedures & Announcements Guests Judy Draucker, John Scott, Nancy Spieker, Micah Tasker, and Istvan Varkonyi were welcomed. Robert’s Rules for Small Boards will be followed. Thoughts are with the victims of the fires in California.	Chair Lucke
3	Roll Call Ten Directors were present, two were absent, and two Ex-Officio Members were present as noted in the tables above.	Secretary Kitts

ITEM	SUBJECT	LEAD
4	<p>Approval of the November 12, 2024, Board of Directors ZOOM Meeting Minutes.</p> <p>MOTION by Secretary Kitts: to approve the November 12, 2024, Board of Directors Meeting Minutes</p> <p>SECOND by Renee Coulson.</p> <p>MOTION APPROVED BY UNANIMOUS CONSENT.</p>	Secretary Kitts
5	<p>Treasurer Report</p> <p>The November Financials were approved at the last Finance Committee Meeting.</p> <p>The April 01, 2025 – March 31, 2026, Budget is being developed and should be ready for Board review and approval at the in-person meeting on February 26 at the Lone Star Regional in Mesquite, Texas.</p>	Treasurer Burton
6	<p>Executive Director Remarks</p> <ul style="list-style-type: none"> • The Museum held a successful “New Year’s at Noon event. Laura Taylor and Amanda Mellinger are commended for meeting the press (WGAL and FOX) at 5 am. There were about 150 attendees, and about \$1,000 was netted. This event was great press for the NAWCC. • We are close to utilization of the dormant spaces at the School of Horology. The loading docks have been refurbished and the watch repair “clean room” is almost complete. (We had a significant donation toward the watch room.) • HVAC upgrades (roof units and associated plumbing) are expected to be started in February. Some archival materials have had to be relocated to accommodate plumbing work for the upgrades. • A significant donation of 300 clocks was recently received. These are of such good quality that approximately 40 will be accessioned. About 250 will be dispersed to produce income for the museum. Thirty have been assigned to the 2025 National Live Auction, and they can be viewed on natcon.nawcc.org. Thanks to Philip Morris, Ralph Pakluda, and Jeff Zuspan for their support in dispositioning this donation. • The 2025 National Convention is a primary focus of the headquarters team now. They are working on a list of sponsors and door prizes. Museum exhibits are being prepared to be ready for the Convention, including the public time gallery upgrades, a precision time gallery, a wristwatch gallery, and a Bulova display. Bulova is a major sponsor of our 2025 National Convention. 	ED McEvoy

ITEM**SUBJECT****LEAD****7 Report of the Convention Committee**

Convention
Committee Chair
Kitts

- Purposes of the Convention Committee were described, including assuring infrastructure for and successful execution of National Conventions and support of Regionals regarding scheduling and providing guidance.
- The Convention Committee generally operates on an assigned task basis with the committee members as a whole reviewing documents as necessary.
- The Convention Committee maintains both the Convention Committee Procedures and the Regional Meeting Guide (RMG). The RMG currently contains both Regional Meeting and National Convention guidance. A goal of the committee is to issue the separated Regional Meeting Guide and National Convention Guide before June of 2025.
- Primary accomplishments in the past 12 months are (1) implementation of the 2024 National Convention, (2) three 2025 National Convention planning meetings to date, (3) most contracts completed for the 2025 and 2026 National Conventions, (4) upkeep of the event calendar thanks to John Koepke, (5) issue of the National Convention Treasurer Handbook thanks to Melanie Bernhardt, and (6) draft of the National Convention Guide (Jack Goldberg/Sherry Kitts/Judy Draucker).
- Objectives for the next twelve months include (1) implement a successful 2025 National Convention, (2) Complete other needed contracts for the 2026 National Convention and start on the 2027 Convention contracts, (3) determine location for 2028 National Convention, (4) continue upkeep of the event calendar.
- Challenges include (1) manpower, especially for Chair positions, (2) location of disparate venues away from headquarters area result in logistical issues not addressed previously and added expense to move headquarters staff and materiel, (3) last minute cancellation of hotel reservations resulting in fees for not meeting the block requirements, (4) committee could use 3-4 more members to take over the event calendar, help with venue selection and contract negotiations, and coordinate volunteers for National Conventions.
- Convention Committee is appreciative of the Interaction and alignment with the Chapter Relations Committee to solicit chapter donations. The committee also owes a debt of gratitude to headquarters for the support of e-blasts, logo and program design, the website implementation, financial interactions, sponsorships, and procedures maintenance. Their performance is exceptional !
- Convention Committee expresses gratitude to all the members including Judy Draucker, Jack Goldberg, Jarett Harkness, John Koepke, Gary Myers, Marlo Davis, and Rhett Lucke. The committee owes much to headquarters personnel Brianna Ardini, Marlo Davis, Tina Manley, Alex Simpkins, Laura Taylor, Amanda Mellinger, and a special thanks to ED Rory McEvoy. Much appreciation also goes to the Board of Directors for their review, support, and encouragement.

Chair Lucke thanked Chair Kitts and the entire Convention Committee for all their hard work and the excellent report.

ITEM**SUBJECT****LEAD****8 Identification and Retention of High-Level Event Documents**

Convention
Committee Chair
Kitts

The resolution of this issue is necessary to complete the new National Convention Guide and the revised Regional Meeting Guide. It is emphasized that these documents are guidance only and not absolute requirements. However, the maintenance of high-level documents from Regional Meetings and National Conventions is an important aid in planning future events.

As an aside, the Convention Committee Procedures do require keeping statistics from the National Conventions, and these are kept in a spread sheet format.

The recommendation for the Regional Meeting Guide is that determination of which documents to keep be made by the General Chair(s) or the participating Chapter President(s), with special consideration given to those that may be required if the involved chapters have tax exempt status. Target documents are suggested.

The recommendation for the National Convention Guide is that determination of which documents to keep be made by the General Chair(s) assisted by the Convention Committee Chair, with acknowledgement that the NAWCC Controller or designee will maintain appropriate financial documents to satisfy tax exempt requirements for the IRS and the state of Pennsylvania. Where to keep the designated documents was the subject of conversation, with Chair Lucke suggesting that the Convention Committee Chair, the Executive Director, and the NAWCC IT specialist should determine where the documents should be filed and maintained. Consideration should be given to what entities should have access to the stored documents (universal or selective).

ITEM**SUBJECT****LEAD****9 Recommendation of York Expo Fairgrounds for 2027 National Convention**

Convention
Committee Chair
Kitts

The Convention Committee recommends approval of the contract proposal for York Expo Center for the June 10-13, 2027, National Convention for the following reasons:

- The Board and Headquarters have agreed to hold the National Convention every odd-numbered year in the HQ vicinity.
- York Expo is the best option economically and spatially in the area, and our experience with them is extensive, including two nationals and the Mid-Eastern Regional every year.
- The dates on this contract are the only ones free for June in 2027.
- We are offered the same terms as the 2025 contract, with prices rising no more than 10%. The total for the space would be \$37,400 for 2027 vs. \$34,000 for 2025, with 800 8' tables and 1000 chairs included. Legal clauses are as Legal Counsel recommends, and deposit is held at \$3,000.

MOTION by Convention Committee Chair Kitts: That the 2027 contract proposal from York Expo be approved, that the \$3,000 deposit be paid from Convention Account and charged to the 2027 National Convention, and that the detailed budget will follow later.

SECOND by Treasurer Burton

MOTION APPROVED BY UNANIMOUS CONSENT

Based on securing spaces becoming quite competitive, it was recommended that York Expo be asked if we could be “penciled in” for 2029 with first rights of refusal. [Post meeting note: this action was completed on January 16, with the only sure dates of June 7-10.]

ITEM	SUBJECT	LEAD
10	2025 Symposium Budget	Symposium. Chair Gorton
	<p>The title of the 2025 Symposium is “Horological Treasures of the Midwest.” The Symposium dates have been changed slightly to start on Monday, 13 October 2025, instead of what was mentioned in earlier documents. Dates are October 13-16 (Monday – Thursday).</p> <p>The budget is based on an attendance of 50. There are a couple fees that have not been finalized.</p> <p>The symposium includes Mark Frank’s astronomical clock, the Adler Planetarium, a Chicago Dinner Cruise, the Halim Time and Glass Museum, The Elgin History Museum, the Sanfilippo Estate, a dinner banquet, and six great lectures.</p> <p>The Board reviewed the budget including expenses of \$48,043.48 and a projected income of \$48,250.00, resulting in a net income of \$207.</p> <p>MOTION by Director Baker: To approve the 2025 Symposium Budget.</p> <p>SECOND by Secretary Kitts.</p> <p>A roll call vote was taken, with all ten Directors present voting AYE.</p> <p>MOTION PASSED BY UNANIMOUS ROLL CALL VOICE VOTE.</p>	
11	Membership Initiative Prioritization and Progress	Membership Chair Baker
	<ul style="list-style-type: none"> • A meeting with Marlo Davis resulted in prioritization of initiatives with tentative dates for implementation. • Initiatives were categorized by Difficult, Easy, and Necessary. Subcategories within resulted in prioritization. These suggestions were sent to the committee members for review last week. Some feedback has already been received. • Some initiatives will require Board approval. • It is anticipated that these initiatives will be presented to the Board in February at the meeting at the Lone Star Regional. • There are a few things for which implementation may begin before the February meeting. 	

ITEM	SUBJECT	LEAD
12	PLANS: In-person at Lone Star Regional, Mesquite, TX, February 26, 2025 @ 9:00 am CDT. (Note Central Time – Texas is in the Central Time Zone)	Chair Lucke
	At this meeting, be prepared to review and discuss the 2025-2026 budget, Membership initiatives, and Development. Get your agenda items in soon with proper titles to be used in the agenda. All Directors should be ready to vote for the new Directors on the ballot for seating in June 2025.	
13	Call for Any New Business	Chair Lucke
	There was no new regular open meeting business.	
14	Adjournment of the Regular Session of the Board	Chair Lucke
	Chair Lucke adjourned the meeting at 8:15 pm EST.	
15	Solicit Feedback from the Audience	Chair Lucke
16	ANNOUNCEMENT by Chair Lucke: That the Board will immediately reconvene for the Executive Session.	Chair Lucke

Please send all comments and questions on items being considered to NAWCC Secretary at sacutts@comcast.net

Sherry Kitts, NAWCC BOD Secretary