



National Association of Watch and Clock Collectors, Inc.
Board of Directors ZOOM Meeting
April 07, 2025 @ 7:00 PM EDT
OPEN MEETING – FINAL MINUTES

DIRECTORS PRESENT

Leroy Baker, Director	Bob Burton, Treasurer	John Cote, Director
Renee Coulson, Vice Chair	Eliel Garcia, Director	Cathy Gorton, Director
Jarett Harkness, Director	Sherry Kitts, Secretary	Rhett Lucke, Chair
Philip Morris, Director	Geoffrey Parker, Director	Jeff Zuspan, Director

EX-OFFICIO MEMBERS PRESENT

Rory McEvoy, Executive Director

ITEM	SUBJECT	LEAD
1	Call to Order Chair Lucke called the meeting to order at 7:02 pm EDT	Chair Lucke
2	Welcome, Introductions, Meeting Procedures & Announcements <ul style="list-style-type: none"> ● Robert’s Rules for Small Boards will be followed. ● Guests Richard Callamaras, Dave Coatsworth, Andy Dervan, Judy Draucker, Gary Myers, Nancy Spieker, Micah Tasker, and Istvan Varkonyi were welcomed. Chundu Xi joined later in the agenda. ● Congratulations to newly elected Board members Nancy Spieker, Michael Taylor, and Paul Young; and to NEC elected member Philip Morris. ● Thank you to the outgoing Directors Leroy Baker, John Cote, Renee Coulson, Cathy Gorton, Sherry Kitts, and Philip Morris. They are rock stars! ● Reminder: Committee Annual Reports due May 15. 	Chair Lucke
3	Roll Call All twelve Directors were present as well as Executive Director Rory McEvoy as noted in the attendance rosters above.	Secretary Kitts

ITEM	SUBJECT	LEAD
4	<p>MOTION by Secretary Kitts: to approve the February 26, 2025, Board of Directors Meeting Minutes.</p> <p>SECOND by Treasurer Burton.</p> <p>MOTION APPROVED BY UNANIMOUS CONSENT</p>	Secretary Kitts
5	<p>Treasurer Report</p> <ul style="list-style-type: none"> ● January and February Financials were approved by the Finance Committee at the recent meeting. These were abbreviated formats. ● March Financials will be in full format and end of fiscal year will be included in March financial statements. ● ED McEvoy and Controller Brianna Ardini were commended for their excellent work and fiscal responsibility. 	Treasurer Burton
6	<p>Upgrades to Museum A/V Equipment</p> <p>Major improvements are needed to bring the 25-year-old audio/video equipment in the museum auditorium up to modern standards.</p> <ul style="list-style-type: none"> ● We had two bids for the upgrades. One was extremely high. The other, by the same company that installed the current system, was quite reasonable at \$32,910. ● We have been unsuccessful in getting a sponsorship or grant to support the upgrades. ● We need to install the upgrades in time for the 2025 National Convention. Our reasonable bidder can install within that timeframe. ● We have adequate Board Directed funds to cover the expense. <p>MOTION by Treasurer Burton: To approve Board Directed Funds in the amount of \$32,910 for installation of necessary audio/video upgrades in the museum auditorium.</p> <p>SECOND by Director Cote</p> <p>The Board has had a chance to review the recommended upgrades to be covered by the funding, noting that the plans attempted to minimize expense by including existing equipment where possible.</p> <p>A roll call vote was taken with a unanimous Aye vote from all twelve Directors.</p> <p>MOTION PASSED BY UNANIMOUS ROLL CALL VOTE.</p>	ED McEvoy Treasurer Burton

ITEM**SUBJECT****LEAD****7 Governing Documents Committee Report to the Board**

Governing
Documents
Chair Coulson

The Governing Documents Committee consists of Peggy Goodwin (OH), Richard Lamoureux (CA), Geoff Parker (TN), Richard Newman (IL), and Renee Coulson (TN).

1. The Committee's primary purpose/responsibilities include:
 - a. Maintaining master copies of Governing Documents and any others defined by the Board, making approved changes in a timely manner.
 - b. Keeping online copies of Governing Documents and providing current Bylaws and Standing Rules to the corporate office.
 - c. Conduct ongoing and five-year periodic reviews to identify upgrades supporting NAWCC's mission and operation. Bylaws and Articles of Agreement were last revised in 2023, thus review is not required until 2028.
 - d. Make non-substantive corrections that do not alter the intent of the documents.
 - e. Prepare an annual report at the end of each fiscal year.
 - f. Submit to the Board, for their approval, a copy of the Committee's Policies and Procedures every 5 years. The last update was April 2021; it will require review by the Committee no later than 2026.
2. The Committee meets on an as-needed basis virtually and through the NAWCC Forum – Governing Documents Committee.
3. The Committee's main accomplishments over the past year include:
 - a. Reviewing motions for revision of Governing Documents and incorporating appropriate language, as well as continuing review of the Standing Rules.
 - b. Governing Documents Committee has been assigned the Member Code of Ethics, which was last revised in 2020 and is due for review. The Board's Code of Ethics was revised in 2023 and will not require review until 2028.
4. The Committee's objectives for the next twelve months include completion of review of the Standing Rules, Member Code of Ethics, and Governing Document's Policies and Procedures Handbook. This effort will be completed until after the new Committee Chair is seated in June of this year.
5. The Committee does not have or foresee any challenges and has the full support of the ED and Board of Directors in achieving its objectives, in which all members are actively involved.
6. Interaction with Legal Counsel and other Committees is employed on an as-needed basis. The Governing Documents Committee is always available to review documents as requested by other Committee Chairs.

Director Coulson expressed her pleasure at serving on the Board of Directors as well as Chair of the Governing Documents Committee. She will continue as a member of the Committee for the next two years under the new Chair leadership.

ITEM

SUBJECT

LEAD

8 Membership Committee: Lifetime Membership

ED McEvoy
Membership
Chair Baker

The Membership Committee was tasked with coordinating with the ED to provide further details of recommended Lifetime fee and how the fee is apportioned. Jay Dutton and Tom Bartels were also consulted.

- Recommendation is for a Lifetime Membership Fee of \$5,000. This will be couched as an especially supportive donation to the NAWCC.
- Current membership dues is \$112, which has a fair market value of \$34, leaving \$78 as a donation.
- Previous Lifetime Membership fee was based on 20 years of dues. Currently, a Lifetime Membership is \$3,000 for under 40 years old, and \$2,000 for over 40 years old.
- Using the current membership proportions, a Lifetime fee of \$5,000 would yield a fair market value of \$1012 based on 4%/year dues increase for 20 years. The donation would thus be \$3,988.
- Our dues have increased an average of 5.5% over the last 30 years, but 4% was used as a conservative inflation.

MOTION by Director Baker: To increase the Lifetime fee to \$5,000 using the accounting distribution as described, to be implemented as soon as headquarters is able to incorporate the change.

SECOND by Director Harkness

A roll call vote was taken with the result of 11 Aye votes and one (1) Absent.

MOTION PASSED BY UNANIMOUS ROLL CALL VOTE OF THOSE PRESENT.

Freezing Golden Circle dues had also been discussed. A chart was presented showing the effective annual loss of revenue given increments of \$10 reductions in current \$112 annual dues as a thank you for the many years of service and dues paid as follows:

- \$102 –\$5,610
- \$92 - \$11,220
- \$82 - \$16,830
- \$72 – \$22,440

ED McEvoy noted that this was not in the current budget, and for a reduction to \$82 as was being discussed, \$16,830 would be a difficult loss to fill by other means. It was also noted that the majority of Golden Circle members are likely very happy to support the organization. The discussion was tabled until next year’s budget discussions.

ITEM**SUBJECT****LEAD****9 2026 Symposium Budget Approval**Symposium
Chair Gorton

- The 2026 Symposium is “Exploring British Horology” and is centered in London, England.
- The Symposium is one week long, costing \$1300 per person. This does not include airfare or hotel. There are a few meals provided as well as transportation between locations.
- Also included is membership in AHS.
- Using an exchange rate of 1 GBP = \$1.30, break-even is anticipated to be 40 attendees. Total expenses would then be \$51, 865.80, with income of \$52,000.
- Attendance is limited to 45, at which a net profit of \$3,000 would be realized at the assumed exchange rate. We do expect a sellout.

This budget has been reviewed prior to the meeting by the Directors.

MOTION by Symposium Committee Chair Gorton: To approve the 2026 Symposium Budget as presented.

SECOND by Secretary Kitts

A roll call vote was taken, with the result that all 12 Directors voted Aye.

MOTION PASSED BY UNANIMOUS ROLL CALL VOTE.

ITEM	SUBJECT	LEAD
10	2025 National Convention Status Report	Conv Com Chair Kitts
	<ul style="list-style-type: none"> ● REGISTRATION <ul style="list-style-type: none"> ➤ Registrations – 442 ➤ Early Bird – 43 ➤ Tailgate – 31 ➤ Old Timers and Fellows Luncheon – 23 ➤ Banquet – 127 ➤ Tables – 354 ● HOST HOTEL is sold out, but as cancellations occur, others are able to get reservations. ● INFRASTRUCTURE <ul style="list-style-type: none"> ➤ Infrastructure needed has been purchased. ➤ The Kitts’ will rent a trailer to bring the infrastructure they have in their possession to York. ➤ There are a handful of items that will be purchased in York. ➤ Some infrastructure will be picked up at the Museum. ➤ HQ has agreed to store the infrastructure. ● LECTURES/WORKSHOPS <ul style="list-style-type: none"> ➤ Almost all speaker information needed is in hand. ➤ Need more details for workshops ● WEBSITE: looks good and contains necessary information. ● VOLUNTEERS: we have a good list of great volunteers ● CURRENT INITIATIVES: finalizing posters, banquet center pieces & silent auction items, door prizes, detailed list of action items, OTF banquet finalization, final room layouts 	

ITEM	SUBJECT	LEAD
11	<p>2027 National Convention Budget Approval</p> <ul style="list-style-type: none"> ● 2027 National Convention will be June 10-13 in York, PA at York Expo Center ● The budget was based largely on items included in the 2025 budget, and following the 10% increase in York Expo fees, most expenses were increased by 10%. ● Registration items and food functions were increased accordingly. Table cost was not increased. ● We will not be able to get the Wyndham Garden Hotel in 2027; we propose courtesy contracts with other hotels. 	Conv Com Chair Kitts

The 2027 National Convention budget was reviewed previously by the Board’s Directors.

MOTION by Convention Committee Chair Kitts: To approve the 2027 National Convention Budget as presented.

SECOND by Vice Chair Coulson

A roll call vote was taken with all twelve Directors voting Aye.

MOTION PASSED BY UNANIMOUS ROLL CALL VOTE.

ITEM	SUBJECT	LEAD
12	<p>2028 National Convention Location Discussion</p> <p>Four venues fitting our criteria are able to contract with us for 2028. Considering space, tables, and A/V, the totals were:</p> <ul style="list-style-type: none"> ● Peoria, IL (\$41,670) ● Fort Wayne, IN (\$31,670) ● Springfield, IL (\$41,000) ● Valley Forge Casino Resort (\$48,335) <p>Fort Wayne has offered spaces for half price to gain our business. The location offers many restaurants nearby, and the Hilton is connected. Two items remain to be clarified: (1) that parking will be available for high profile and trailered vehicles, and (2) that our legal clauses are acceptable to convention center and hotel. We have been advised by Ohio Buckeye Chapter members that the loading dock will present a “Lancaster challenge,” that is, vendor load-in will have to be staged.</p> <p>Directors agreed with Fort Wayne as a location for the 2028 National Convention if the outstanding items could be resolved. No motion was made nor vote taken at this meeting.</p>	<p>Conv Com Chair Kitts</p>
13	<p>Revised Regional Meeting Guide Approval for Issue</p> <p>The revised Regional Meeting Guide was presented for review prior to the meeting. This revision:</p> <ol style="list-style-type: none"> 1. Removes the National Convention Guidance. The National Convention Guidance is moved to the new National Convention Guide. 2. Provides guidance for the retention of important associated documents. <p>MOTION by Convention Committee Chair Kitts: To approve the revised Regional Meeting Guide as presented.</p> <p>SECOND by Vice Chair Coulson.</p> <p>MOTION PASSED BY UNANIMOUS CONSENT</p>	<p>Conv Com Chair Kitts</p>

ITEM	SUBJECT	LEAD
14	<p>New National Convention Guide Approval for Issue The new National Convention Guide was presented for review prior to the meeting. This first issue:</p> <ol style="list-style-type: none"> 1. Bases the National Convention Guide on the guidance presented in the currently issued Regional Meeting Guide. 2. Provides guidance for the retention of important associated documents. <p>MOTION by Convention Committee Chair Kitts: To approve the new National Convention Guide as presented.</p> <p>SECOND by Treasurer Burton.</p> <p>MOTION PASSED BY UNANIMOUS CONSENT</p>	<p>Conv Com Chair Kitts</p>
15	<p>Headquarters/ED Updates MEMBER DATABASE</p> <ul style="list-style-type: none"> ● ED McEvoy is pleased with the upgrade. ● There have been no major disruptions as it was implemented. ● The next big change will be interface with NAWCC.org website. ● The implementation of this new database has kept Alex Simpkins, Marlo Davis, and Tina Manley very busy! <p>HVAC UPGRADES</p> <ul style="list-style-type: none"> ● Hoping for weather permitting the completion of this phase prior to the 2025 National Convention. ● Materials are at installer’s facility and ready to go. ● Displays and archives have to be relocated to avoid damage during HVAC unit installation on the roof. <p>TEAM</p> <ul style="list-style-type: none"> ● ED McEvoy is proud of the way the team interfaces and takes pride in their work. ● Alex Simpkins has set up online registration for several Regionals. ● If you see them at Ohio, please let them know what a great job they are doing! <p>SCHOOL OF HOROLOGY</p> <ul style="list-style-type: none"> ● Getting better all the time. ● There was a 400-day clock workshop over the weekend. ● Other new classes include Foundational Skills Workshop and Enameling. ● Necessary reorganization has been completed thanks to a group from Texas including Ralph Pakluda and Jeff Zuspan. 	<p>ED McEvoy</p>

ITEM	SUBJECT	LEAD
16	Next Meeting: In-person at 2025 National, HQ Board Room, June 18	Chair Lucke
17	Call for any other New Business There was no new business.	Chair Lucke
18	Adjournment of the Regular Open Session Chair Lucke adjourned the Regular Open Session at 8:42 pm EDT.	Chair Lucke
19	Solicit feedback from the audience.	Chair Lucke
20	Board will move to Executive Session <ul style="list-style-type: none"> • During Executive Session, Richard Callamaras, Micah Tasker, and Istvan Varkonyi were confirmed as appointed Directors to the Board. Tom Bartels appointment to the NEC was also confirmed. 	Chair Lucke

Please send all comments and questions to NAWCC BOD Secretary Sherry Kitts at sacutts@comcast.net